

**CORBY ATHLETIC CLUB CIC
CONSTITUTION**

1 Name

- 1.1 The club shall be known as 'Corby Athletic Club CIC'.
- 1.2 The club is to be a Community Interest Company and registered at Companies House (Company No. 8659490).

2 Headquarters / Registered Address

- 2.1 The Headquarters / Registered Address of the club shall be the Rockingham Triangle Athletic Stadium, Jimmy Kane Way, Rockingham Road, Corby, Northants, NN17 2FB.

3 Main Purpose

- 3.1 The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of athletics in Corby and the surrounding area.

4 Membership

- 4.1 Membership of the club shall be open to anyone interested in the sport of athletics on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- 4.2 The club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the club and / or company, or sport into disrepute. Appeal against such a decision may be made to the club's Management Committee, and decided by a majority vote.
- 4.3 Members will be enrolled in one of the following categories:
 - Competitive Member
 - Training Member
 - Associate Member
- 4.4 All members will be subject to the rules / regulations of the Constitution and by joining the club will be deemed to accept the rules, policies and codes of the club.
- 4.5 Notice of resignation of membership must be given in writing to the Membership Secretary / Club Secretary and any debt to the club settled.
 - The notice will be considered at the next Management Committee meeting and will be accepted subject to any outstanding debt.
 - The date of resignation will be the date of receipt of notice and all outstanding debt.
 - Resignation will mean the loss of all entitlement to use club training facilities (e.g. Track, weights room etc).
- 4.6 Any person who is refused or has membership withdrawn by members of the Management Committee has the right to appeal to the club's Management Committee / Directors, as at 4.2 above.
- 4.7 England Athletics will be informed in writing of any member that is expelled from the club for whatever reason.

5 Affiliations

- 5.1 The club will be affiliated to the following:
 - UK Athletics / British Athletics
 - England Athletics
 - Midland Counties Athletic Association

Northamptonshire Athletic Association

Any other Leagues etc that the Management Committee agree to affiliate to

6 Membership and Training Fees

6.1 Fees will be paid :

Annually - Membership subscription fee

Weekly - Training session fees

6.2 Membership and Training fees will be set annually and agreed at the Annual General Meeting.

6.3 The Management Committee shall have the power to amend Membership fees at anytime due to changes in the England Athletics Affiliation Scheme, or circumstances relating to the club's finances.

6.4 One month's notice will be given to members of any changes in fees.

6.5 The Membership Secretary / Management Committee shall consider and have the power to grant reduced membership and / or Training fees for any individual who makes an application to the Membership Secretary.

7 Directors' General Authority and Company / Club Committee

7.1 Subject to the Companies Articles of Association , the Directors are responsible for the management of the Company's (Club's) business, for which purpose they may exercise all the powers of the company (Club).

7.2 The Directors will generally delegate the management / running of the club (Company) through the Management Committee consisting of all of the following (Officers of the club):

Chairperson

Vice Chairperson

Secretary

Treasurer

Membership Secretary

Volunteer Co-ordinator or similar position

Coaching Co-ordinator or similar position / person

Events / Officials Co-ordinator or similar position / person

Stadium Manager

Health and Safety Officer

Welfare Officer (s)

Publicity Officer / Person

7.3 The management Committee shall have the power to co-opt further members / advisers.

To appoint Sub Committees

To nominate Presidents, Vice Presidents and Life Members

To call a General Meeting of members or an Extraordinary General Meeting

7.4 The Management Committee consisting of the Officers of the Club shall be elected annually at the Annual General Meeting.

7.5 The Management Committee will normally be convened once a month (normally the first Monday of each month unless it is a Bank Holiday), and held no less than ten times per year.

7.6 The quorum for a committee meeting shall be not less than 60% of the committee members in office from time to time.

7.7 Any decision to be made at committee meetings must be a decision made by at least

60% of those committee members present, with the appointed chairman having the casting vote.

- 7.8** Any decision of the Directors collectively must be by a 60% majority decision at a Directors Meeting.
- 7.9** Where a Directors or Management Meeting is held, minutes of that meeting and any decisions made shall be made. These will be signed by the chair and must be kept for at least ten years from the date of the meeting.

8 FINANCE

- 8.1** The Treasurer will be responsible for the finances of the club.
- 8.2** The financial year of the club will end on 31st October each year.
- 8.3** An approved or audited statement of annual accounts will be presented at the Annual General Meeting, and a copy will also be sent to Companies House.
- 8.4** All club monies will be banked in account(s) held in the name of the club.
- 8.5** Two signatories will be required from the three authorised from either the Chair, Vice Chair, Honorary Secretary, Honorary Treasurer or Stadium Manager.
- 8.6** All surplus income or profits will be reinvested back into the club and its facilities. No surpluses or assets will be distributed to members or third parties.

9 Annual General Meeting

- 9.1** The Annual General Meeting will normally be held as soon as the club accounts have been prepared and approved / audited.
- 9.2** Fourteen days notice will be given of such an Annual General Meeting.
- 9.3** The Annual General Meeting will:
- Present officers reports and approved / audited accounts.
 - Elect club officers and Management Committee members.
 - Elect President, Vice Presidents and Life Members.
 - Set membership and training fees (See 6.3 above).
 - Discuss and vote on proposed resolutions
- 9.4** All officer nominations and draft resolutions must be received by the Secretary / Management Committee no later than fourteen days prior to the date of the Annual General Meeting, unless agreed by the Chair.
- 9.5** All members (Fourteen years and over) have the right to vote at the Annual General Meeting.
- 9.6** For voting purposes, resolutions shall be deemed to be carried if receiving a majority of the 60% of members present.

10 EXTRAORDINARY GENERAL MEETING

- 10.1** An Extraordinary General Meeting may be called by the Management Committee or by twenty-five members of the club.
- 10.2** An Extraordinary General Meeting will be convened within fourteen days of a request (With officer nominations and draft resolutions) being received by the Secretary or Management Committee.
- 10.3** Procedures for an Extraordinary General Meeting will be the same as an Annual General Meeting (See above).

11 DISCIPLINE AND APPEALS

- 11.1** The Management Committee will appoint an Individual or a Discipline Committee at its discretion to investigate:
- Breach of the Constitution or Articles of Association

- Conduct detrimental to the Club
- Complaints received
- Referrals from any affiliated association (See Above)
- Membership disputes (Refusal / withdrawal)

- 11.2 The appointed will follow the Disciplinary Procedure as laid down by England Athletics
- 11.3 All complaints regarding the behaviour of a member must be given in a written form to the Secretary or Management Committee. If sent by electronic means, the Secretary or Management Committee must be satisfied as to the authenticity and confirmation of the complainant.

12 DISSOLUTION

- 12.1 A resolution to dissolve the club can only be passed at an Annual General Meeting or Extraordinary General Meeting, or if the club / company is wound up under the Insolvency Act 1986.
- 12.2 In the event of dissolution any assets, monies and outstanding matters relating to the club, after all its liabilities have been satisfied, will be transferred to another registered Community Interest Company, providing facilities and services of materially the same nature as the club / company, providing that any such transferee shall be a registered charity, a registered CASC or an athletics governing body for use by them in related community sports.

13 LIABILITY OF MEMBERS

- 13.1 The liability of each member is limited to £1.00, being the amount that each member undertakes to contribute to the assets of the Company / Club in the event of its being wound up while he or she is a member or within one year after he or she cease to be a member.

14 AMENDMENTS TO THE CONSTITUTION

- 14.1 The Constitution will only be changed by resolution at an Annual General Meeting or Extraordinary General Meeting.
- 14.2 As the Club is a registered company if there is any conflict the Articles of Association will normally take precedent over the Constitution.

15 DECLARATION

- 15.1 Corby Athletic Club CIC hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members.

Signed CMcConnell

Name Charles McConnell

Chair / ~~Vice Chair~~

Date 1.10.18

D: Signed [Signature]

Name GRAHAM I. CURRY

Secretary / ~~Vice Chair~~ / Treasurer

Date 1-10-18

APPENDIX A - MEMBERSHIP AND TRAINING FEES

1 ANNUAL MEMBERSHIP SUBSCRIPTION FEE

- 1.1** The annual membership subscription fee will be due on 1st April each year.
- 1.2** If the above is paid after 1st January, and if allowed by England Athletics, for new members it will normally include the next years subscription.
- 1.3** Subscription Fees:
Please see current Membership Form.
- 1.4** Any member who wishes to compete in any competition must be a 'Competitive member' (Excluding Life Members) and will be automatically enrolled into the England Athletics Affiliation Scheme that entitles them to compete.
- 1.5** Training Member (2nd claim) is for members of another club who wish to train regularly at Corby AC CIC.
- 1.6** Associate Member is for volunteers (Coaches and Officials etc), helpers, family members and carers of competitive members and former competitive members and volunteers.
- 1.7** All Life members have to be elected at the Annual General Meeting. Nominations will be considered for any member having shown distinguished service to the club or being selected to represent Great Britain / United Kingdom at a recognised senior international championship.
- 1.8** The Management Committee / Stadium Manager will have the power to restrict the use of club training facilities (e.g. Track, weights room etc) by any member at any time.
- 1.9** The Management Committee will have the power to expel any member whose annual membership subscription is six months in arrears, providing twenty-eight days notice has been given in a written form to such a member.

2 WEEKLY TRAINING SESSION FEES

- 2.1** A training fee will be payable on attendance to any organised training session.
- 2.2** The training session fee to be decided by the Management Committee.
The club's recognised training session times are:
Tuesday Evening 6pm to 9pm
Thursday Evening 6pm to 9pm
There are also sessions held at weekends at various times (Please see individual coaches).